

CITY OF DE PERE

Public Works Department

925 S. Sixth Street, De Pere, WI 54115 | 920-339-4060 | www.de-pere.org



SIDEWALK CLOSURE PERMIT APPLICATION

Please complete the following information and return to the Department of Public Works, 925 S. Sixth St. Once the information is received, the permit will be reviewed. If approved, you will be sent a copy of the permit.

Applicant's Name

Date

Address

Email

City/State

Phone

Location of closure: _____

Reason for closure: _____

On the following date/s: _____ - _____

Between the hours of: _____ and _____ or ☐ for 24 hours a day.

Applicant's Signature

Applicant's Company and Title – please print

Once signed by the Department of Public Works, you are hereby granted a sidewalk closure at the above-mentioned location. Permission is subject to the following provisions:

1. The sidewalk closure takes place on the following date/s _____ - _____ and between the hours of _____ and _____ or ☐ for 24 hours a day.
2. You notify the De Pere Police @ 920-339-4078 and Fire @ 920-339-4085 when the work begins and ends.
3. You notify all adjacent property owners affected by the closure.
4. You comply with the City's noise ordinance requirements [(Ch. 146) online at www.de-pere.org] which prohibit utility work exceeding noise limits between 10:00 pm and 7:00 a.m.
5. The sidewalk and street will be cleared of all debris resulting from your project.
6. The City is held harmless from any claims arising from injuries or damages caused by the permitted work.
7. Sidewalk closure to be set up in accordance with the Manual on Uniform Traffic Control Devices (MUTCD) to mark the closure.
8. A [Barricade](#) or [Cone](#) Lending form needs to be completed if they are necessary (non-contractors only). Please complete the form one week in advance, if possible. Contractors are to provide their own barricades and cones. Call 920-339-4060 with questions.

☐ Approved ☐ Denied

Scott Thoresen, P.E.
Director of Public Works
sthoresen@deperewi.gov

cc: Applicant
Emailed to: PW Director, Street Superintendent, Fire Chief and Police Chief
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